

Contract Number

Empty box for Contract Number

# Contract Regulations Exemption Request Form



South Cambridgeshire District Council

## Section 1 - Officer Completes

Your Name: Gill Anderton	Approval required from: Alex Colyer (See notes below)
Contract Title: Modular Proof of Concept	Budget Value: £85,000 Contract Value: £85,000
Supplier: Cubicco Ltd, The Netherlands	Supplier Code: (from the Council's FMS System)
Valid Reasons for Exemption:	
No Competition	<input type="checkbox"/> <input type="checkbox"/> Documentary evidence exists (list in Supporting Info)
Unforeseen emergency	<input type="checkbox"/>
Collaborative procurement arrangement	<input type="checkbox"/>
Exemption from using a corporate contract	<input type="checkbox"/> Technical <input type="checkbox"/> Capacity <input type="checkbox"/> Conflict of Interest
Gas or electricity purchase	<input type="checkbox"/>
Extension of existing contract	<input type="checkbox"/> <input type="checkbox"/> Existing contract has provision for extension
Regulation Paragraph From Contract Regulations:	3.5

This exemption is being sought on the basis that SCDC wishes to undertake a proof of concept exercise to explore whether a production assembled flat pack home could form part of SCDC's strategy to tackle the shortage of affordable housing within South Cambridgeshire.

The rationale for this exemption, is that this particular manufacturer has an established proven flat packed product and whilst other manufacturers could build this type of product, this particular product is an established credible tested solution. The manufacturer is also prepared to involve the Smartlife Centre (Cambridge Regional College) in the project and provide training to the college in the construction of the modular elements in the SmartLife training facility, and provide project management training at the manufacturers cost. This would provide social value to SCDC. In addition we are discussions with the BBC about this proof of concept featuring in a BBC programme about modular construction.

Should the proof of concept to be successful, then a full procurement exercise would be carried out to procure a framework of modular of suitable manufacturers and installers of modular solutions from which a mini competition would run to build out 6-10 modular homes on a council owned site. This proof of concept would upskill SCDC staff with sufficient information to enable SCDC staff to understand both the product and market enabling SCDC to successfully let any tender for these services.

The proof of concept is dependent upon suitable planning permission being obtained upon an HRA owned plot of land. Once completed the modular home would be used as a show case for visits and research for 2-3 months and thereafter it would be sold on the open market to evidence demand for such homes. The receipt would be used to fund out affordable homes in the District as part of the ongoing new build development pipeline.

To the unique nature of the project it would be considered an exceptional circumstance rather than a regular circumstance.

Regulation 3.5 - In exceptional circumstances the Chief Executive / Executive Director or the Chief Finance Officer also has the power, under the Scheme of Delegation in the Constitution to dispense with any provision of these Contract Regulations, provided that where the contract exceeds level 4 (£120,000), the relevant Portfolio Holder is consulted.

Legal or Procurement Consulted	<input checked="" type="checkbox"/>
Person consulted: Sean Missin	Date: 21/04/2017

## Section 2 - Authoriser Completes and copies to Requesting Officer, CFO, Procurement & Legal

Approved by: <i>[Signature]</i>	Date: 25/4/2017	<i>[Signature]</i>
Comments: Estimated cost of unit is £85,000		

## Routing information (who can authorise this exemption request):

Scenario	To
Level 1 to 1 ½ £5,001 - £12,500	Service Manager
Level 1 ½ to Level 4 £12,501 - £120,000	Corporate Manager
Over Level 4 £120,001 - Full Value	Chief Executive/Executive Director